



How To Optimize Your Warehouse Operations

150 Time Tested Ways
To Reduce Handling
& Increase Productivity

By Art Liebeskind

President of Howard Way and Associates
Published by
Industrial Data and Information Inc.

Table of Contents

About the Author	1
Acknowledgements	2
List of Figures	4
Chapter 1: Introduction	5
Chapter 2: Inventory Control	8
Chapter 3: Order Entry & Processing	12
Chapter 4: Receiving	14
Chapter 5: Inspection & Quality Control	22
Chapter 6: Putaway	25
Chapter 7: Storage	31
Chapter 8: Order Selection & Replenishment	45
Chapter 9: Checking & Packing	63
Chapter 10: Staging & Shipping	71
Chapter 11: Other Areas To Consider	79
Appendix A: Warehousing Terminology	93
Epilogue	135