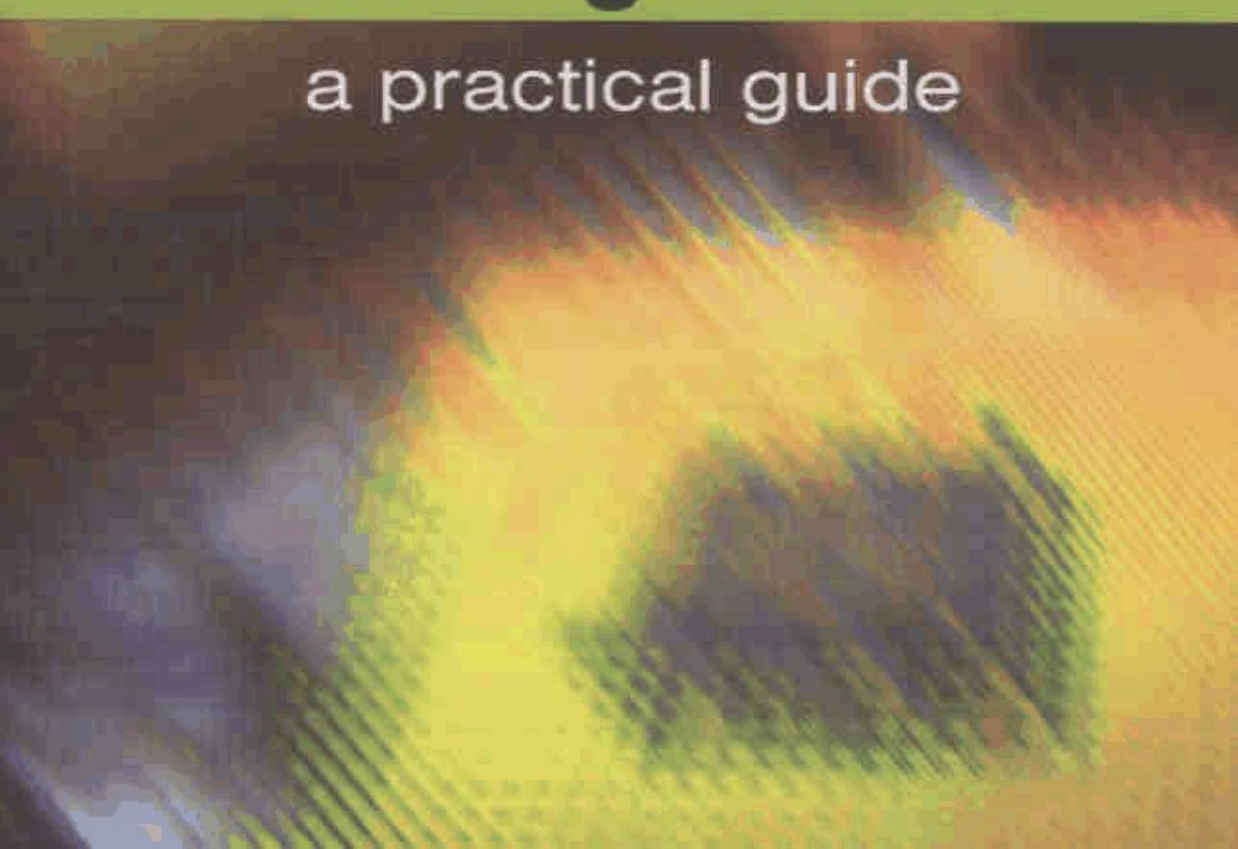


kelvin smith

planning and implementing

**electronic records
management**

a practical guide

An abstract graphic at the bottom of the cover featuring bright yellow and orange diagonal streaks against a dark blue and black background, creating a sense of motion or digital data.

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