SUBJECT ACCESS TO A MULTILINGUAL MUSEUM DATABASE

A Step-by-Step Approach to the Digitization Process

Dr. Allison Siffre Guedalia Kupietzky

Contents

| List of Illustrations | | vii |
|-----------------------|--|------|
| Preface | | ix |
| Acknowledgments | | xiii |
| Chapter 1 | The Challenges | 1 |
| Chapter 2 | The Digitization Process | 13 |
| Chapter 3 | Step 1: Defining Characteristics of the Museum | 15 |
| Chapter 4 | Step 2: Choosing a Database System | 21 |
| Chapter 5 | Step 3: Prelude to the Computerization Project | 37 |
| Chapter 6 | Step 4: Analyzing Needs | 45 |
| Chapter 7 | Step 5: Standardizing Data in the Most Efficient Manner—Image, Text, and Multimedia | 53 |
| Chapter 8 | Step 6: Running a Pilot for the Full Project | 69 |
| Chapter 9 | The Day after the Six-Step Process | 75 |
| Chapter 10 | Publication and Copyrights | 77 |
| Chapter 11 | Conclusion | 93 |
| Appendices | | 95 |
| Bibliography | , | 153 |
| Index | | 161 |