

Contents

Acknowledgments	vi
Introduction	vii

Learning

1. Learning and reviewing with this book
2. Keeping a vocabulary notebook
3. Using a dictionary
4. Words for talking about English
5. Classroom language

Word formation

6. Prefixes
7. Noun suffixes
8. Adjective suffixes
9. Nouns and verbs with the same form
10. Compound nouns
11. Compound adjectives

Phrase building

12. Collocations (common word partners)
13. Idioms and fixed expressions
14. Verb or adjective + preposition
15. Preposition + noun
16. Apologies, excuses, acceptances, and thanks
17. Requests, invitations, and suggestions
18. Opinions, agreeing, and disagreeing
19. Likes, preferences, and interests
20. Greetings, farewells, and getting someone's attention
21. Common responses
22. Phrasal verbs (1): form and meaning
23. Phrasal verbs (2): grammar and style
24. *Have* and *have got*
25. *Make, do, take*
26. *Give, keep, break, and see*
27. *Leave, catch, and let*
28. *Get*: uses and expressions
29. *Go*: uses and expressions
30. The senses
31. Partitives (a bit of . . . , a piece of . . .)

Parts of speech

32. Uncountable nouns and plural nouns
33. Verbs + *ing* form or infinitive
34. Verb patterns
35. Adjectives

36. Prepositions: place
37. Adverbs: frequency and degree

Connecting and linking

38. Time and sequence
39. Addition and contrast
40. Similarities, differences, exceptions, and conditions
41. Reason, purpose, and result

Topics

The world around us

42. The physical world
43. Weather
44. Animals, insects, and other creatures
45. Countries, nationalities, and languages

People

46. The body and what it can do
47. Describing people's appearance
48. Describing character
49. Human feelings and actions
50. Family and friends
51. Ages and stages

Daily life

52. Daily routines
53. Homes and buildings
54. Around the home (1)
55. Around the home (2)
56. Everyday problems
57. Money
58. Health: illness and disease
59. Health: injuries
60. Clothes
61. Shopping
62. Food
63. Cooking and restaurants
64. City life
65. Country life
66. On the road
67. Transportation

Work

68. Work: responsibilities, conditions, and pay
69. Jobs
70. The career ladder
71. The office
72. Business and finance

Leisure and entertainment

- 73. Hobbies
- 74. Sports
- 75. Movies and theater
- 76. Music, art, and literature

Communication and technology

- 77. Newspapers
- 78. Television
- 79. On the phone
- 80. Computers and the Internet

Social concerns

- 81. Education: Kindergarten to high school
- 82. Education: university/college
- 83. Law and order
- 84. Crime
- 85. Politics
- 86. Bureaucracy
- 87. War and peace
- 88. Pollution and the environment

Tourism

- 89. Air travel
- 90. Hotels
- 91. A sightseeing vacation
- 92. At the beach and in the country

Notional concepts

- 93. Time
- 94. Numbers
- 95. Distance, size, and dimension
- 96. Shapes, colors, and patterns

Special Topics

- 97. Abbreviations and shortened words
- 98. Signs, warnings, and notices
- 99. Vague language
- 100. Formal and informal English

Phonetic symbols	202
Pronunciation problems	203
Index	204
Answer key	225